

Cheshire East Filipino Community

Constitution & Governing Document — Publication Edition 1.0

Preamble

Cheshire East Filipino Community (CEFC) is a volunteer-led, not-for-profit community organisation dedicated to bringing people together through friendship, culture, volunteering and community engagement. This Constitution explains how CEFC is governed and how decisions are made.

1. Name

The name of the organisation is Cheshire East Filipino Community (CEFC).

2. Vision

To build a welcoming, inclusive and connected community where Filipino heritage is celebrated and people of every background feel they belong.

3. Mission

CEFC celebrates Filipino culture, brings communities together, encourages volunteering, supports wellbeing, welcomes newcomers and builds partnerships across Cheshire East.

4. Values

Respect, Inclusion, Integrity, Community and Service.

5. Objectives

CEFC organises cultural, educational and social activities; promotes Filipino heritage; encourages volunteering; supports community wellbeing; works with councils, charities, schools and businesses; and provides information and signposting for newcomers.

6. Membership

Membership is open to anyone who supports CEFC's aims and values. Voting membership is available to people aged 18 and over.

7. Committee

CEFC is managed by a Committee of between 3 and 12 members, including where possible a Chairperson, Vice Chairperson, Secretary and Treasurer.

8. Duties of the Committee

The Committee leads CEFC, protects its reputation, manages finances, supports volunteers, maintains safeguarding arrangements and plans for the future.

9. Officers

Chairperson: Pauline P. Tinsley. Vice Chairperson: MaryGrace Walters. Secretary and Treasurer roles are currently vacant and may be filled when suitable volunteers are appointed.

10. Meetings and AGM

The Committee meets as required. An Annual General Meeting is held once each calendar year. A Committee quorum is three members.

11. Voting

Decisions are normally made by simple majority. The Chairperson has a casting vote if votes are equal.

12. Finance

CEFC maintains accurate records, uses funds only for its community objectives and does not distribute profits to members.

13. Conduct and Conflicts

Committee members and volunteers act respectfully and in CEFC's best interests. Personal or financial interests must be declared.

14. Safeguarding and Inclusion

CEFC maintains appropriate safeguarding procedures and welcomes people from all backgrounds. Discrimination, harassment and bullying are not tolerated.

15. Complaints

Complaints are considered fairly and without unnecessary delay under the CEFC Complaints Policy.

16. Amendments

Changes require approval by at least two-thirds of members present and voting at a General Meeting.

17. Dissolution

After liabilities are settled, remaining assets must be transferred to another not-for-profit organisation with similar aims and may not be distributed to members.

18. Adoption

This Constitution becomes effective when adopted by CEFC members. Review at least every three years.

Chairperson: Pauline P. Tinsley _____ Date: _____

Vice Chairperson: MaryGrace Walters _____ Date: _____